



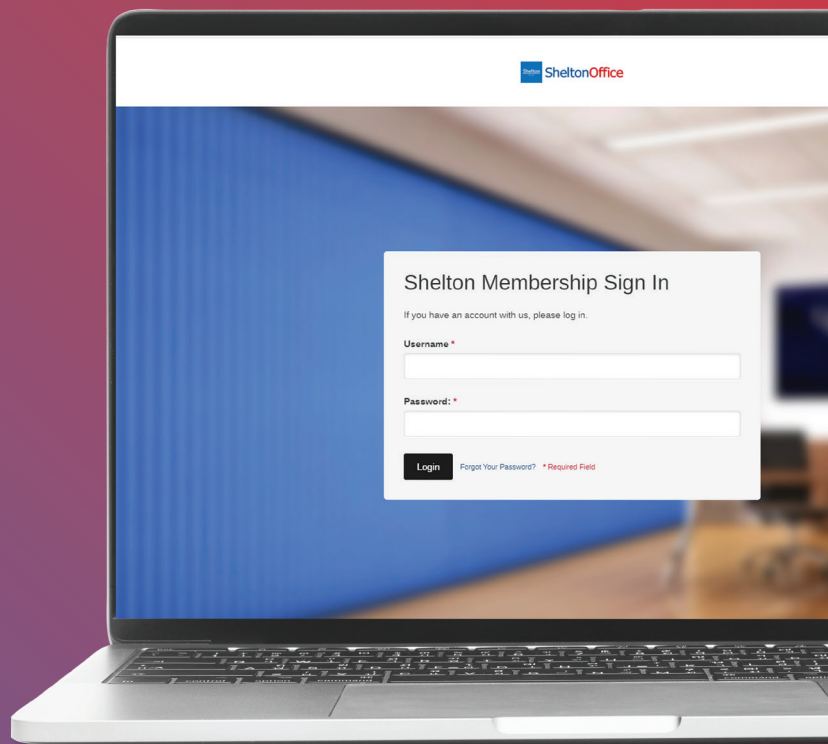
Engineering Service

Feedback: sheltonpuchong@hotmail.com 012-5282553

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contact us for more info

E: sheltonpuchong@hotmail.com

☎ 012-5282553



Contact info

Sales Office/ Retail Showroom (Puchong)

No.17 & 19, Jalan Bandar 6/1, Pusat Bandar Puchong, 47610 Puchong, Selangor

- Tel: 03-5891 1701 • Fax: 03-5885 2686
- Mobile: 012-929 8807 (Ms. Leyha)/ 016-372 7225 (Ms. Wong)/ 011-62511885 (Ms. Ting)
- E-mail: sheltonpuchong@hotmail.com / wongshelton80@gmail.com/ shelton.ting@gmail.com/ sheltonleyha90@gmail.com

Sales Office/ Retail Showroom (Kota Damansara):

A-GF-05, Sunway Nexis, No. 1, Jalan PJU 5/1, Kota Damansara, 47810 Petaling Jaya, Selangor.

- Mobile: 011-5941 1889 (Ms. Nadia)/ 012-782 8807 (Ms. Syafa)
- E-mail: sales@sheltonmart.com.my/ sheltonnad1@gmail.com/ syafshelton@gmail.com

Business hour:

Puchong Showroom (HQ):

Mon - Fri: 09:00 am - 05:30 pm

Kota Damansara

Sales Office/ Retail Showroom:

Mon - Fri: 09:00 am - 05:30 pm

Saturday: 09:00 am - 1:00 pm

Sun & Holidays: Close



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Gypsum Board Partition



Advantages

- Cost effective
- Outlook is 80% similar to brick wall (After Plaster & Paint)
- One of the Faster Way to Build up a Office Partition
- Easy to Match with Various size of Glass / Window

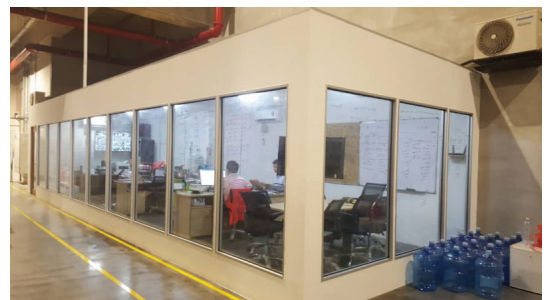
Type

- Full Board Partition c/w Plaster & White / Other Paint Option (Maxilite)/ Laminated Pattern
- Half Glass Partition c/w Plaster & White / Other Paint (Maxilite)/ Laminated Pattern

Thickness

- 75 mm / 100 mm

- * If the height between the office ceiling and the floor exceeds 10 feet, a gypsum board with a thickness of 100 mm Must be used.
- * During gypsum partition installation, it will be very Noisy.
- * Skating service is available at an additional charge.
- * Please provide our sales personnel with your company floor plan to avoid any inconvenience caused by miscommunication.
- * Electricity is required.
- * The floor plan provided must be signed by the customer, and modification must be notified to sales personnel via email or whatsapp.
- * After the project is started, no modification is allowed



Office Ceiling



Advantages

- Resist moisture
- Provide improved acoustic qualities
- Cover any imperfections in the building's actual ceiling and hide pipes, piping systems, stains, and peeling paint, etc.
- Professional and tidy office view
- Improve the insulation of the building and reduce energy expenses.

Type

- Pin hole
- Laminated vinyl
- Cement sand board (usually for toilet use)
- Plain gypsum plaster ceiling (No Pattern Allowed)

Size

- 2' x 4'

- * Additional costs will be incurred if the ceiling installation height exceeds 10 feet
- * Before ceiling installation, wall support must be constructed & completed.
- * Please provide our sales personnel with your company floor plan to avoid any inconvenience caused by miscommunication.
- * Electricity is required.



Office Flooring / Office Window Blind



OFFICE FLOORING

Type

- Artificial grass
- Carpet tile
- Carpet roll
 - a) Add in underlay will incur additional charges.
- Vinyl flooring
 - a) Size: 2 – 3 mm
 - *Additional charges will be incurred when flattening the concrete floor.
 - *The concrete floor must be flat.

* Please provide our sales personnel with your company's floor plan to avoid any inconvenience caused by miscommunication.



OFFICE WINDOW BLIND

Type

- 1" Outdoor wooden frame
- Roll up outdoor bamboo attap blind
- Bamboo matchstick
- PVC strip curtain
- Vertical blind (vinyl)
- Vertical blind (perforated)
- Vertical blind (black out)
- Vertical blind (block off)
- Solarite shade
- Roller blind (design fabric)
- Roller blind (perforated)
- Roller blind (black out)
- Roller blind (block off)
- Venetian blind (bamboo)
- Venetian blind (wood type)
- Venetian blind (aluminium)

Size

- Length: Max. 10ft
(about 10ft the blind will be connected together)
- Height: 12ft

* Please provide our sales personnel with your company's floor plan to avoid any inconvenience caused by miscommunication

* Electricity is required.



Nyatoh Plywood Door / Office Painting & Dismantle Service



NYATOH PLYWOOD DOOR

Type

- Full Nyatoh Plywood Door
- Half Glass Nyatoh Plywood Door
- Side Glass Nyatoh Plywood Door



OFFICE PAINTING SERVICE

Type

- Maxilite wall paint
- Elmusion/ Pear glu paint
- Epoxy flooring
- Grill metal paint
- Piping paint

- * Please provide our salesperson with your company's floor plan to avoid any inconvenience caused by miscommunication.
- * Please clearly indicate the wall color you need on both sides of the wall / partition.
- * No repainting or touch up is allowed during or after painting.
- * It takes 2-3 days for the paint to dry completely.



OFFICE DISMANTLE SERVICE

Type

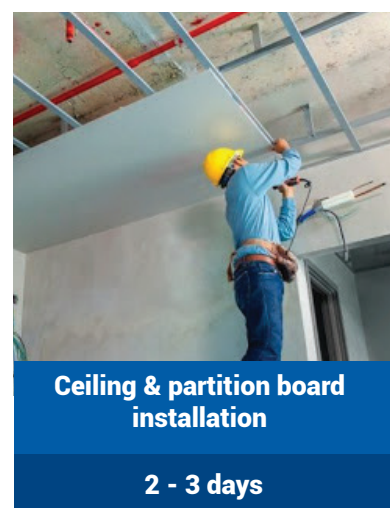
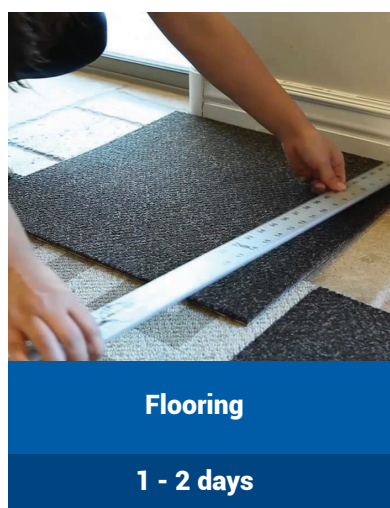
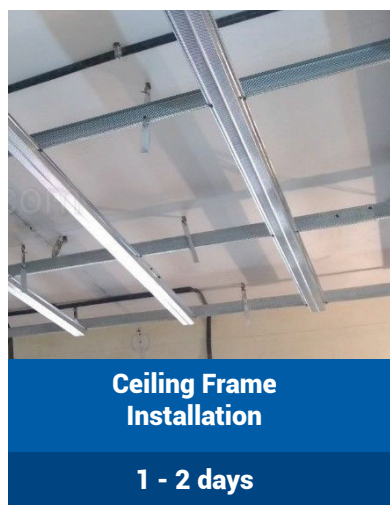
- Carpet
- Frosted film
- Ceiling suspended
- Gypsum board partition
- Door
- Glass door
- Tempered glass/ other glass partition
- Window
- Aluminium shopfront/ Sliding door

- * No touch up service will incur an additional charge.
- * No repair service is provided.

- * Please provide our sales personnel with your company's floor plan to avoid any inconvenience caused by miscommunication.
- * Shelton did not provide any services involving electrical works, cement works and metals.
- * Electricity is required.



Operational Plan



Comparison chart for all engineering works



COSTING COMPARISON CHART

Type	Economy type	Standard type	High end type
Ceiling	-	Suspended ceiling	Plaster gypsum ceiling
Partition	Gypsum board Partition	Tempered glass partition	Aluminium frame c/w glass partition
Flooring	Carpet Roll	Carpet Tile	Vinyl Tile
Door Type	WOODEN NYATOH Door	Aluminium Frame Door	Tempered Glass Frameless Door
Window Blinds	Venetian / Vertical Blind	Roller Blinds	Proforated/ Blackout Roller Blinds
Writing Board	Wooden White Board	Normal Glass Board	Magnetic Glass Board
Paint	Maxilite	Elmusion	EPOXY



General Information

- **Site Visit/ Installation Time:**

- Monday - Saturday (10.00 am – 4 p.m.)
- * Except Public Holiday & Sunday
- * Installation & Site Visit Before 10 a.m. & After 4 p.m. will incur additional charges.

- **Steps for Gypsum Board Partition Installation:**

- I. Frame Installation
- II. After electrical and wiring works completed, partition board installation.
- III. Plaster & paint the board (required 1-2 days to completely dry).

- **Steps for Ceiling Installation:**

- I. Frame Installation
- II. After electrical and wiring works completed, ceiling board installation.

- **Steps for Dismantle Gypsum Board Partition, Ceiling & Flooring:**

- I. Boards dismantle (Gypsum Board Partition & Ceiling).
 - II. Frames dismantle (Gypsum Board Partition & Ceiling).
- * Does not include electrical, wiring and air-conditioning dismantle.
 - * Additional charge for touch up services.
 - * Does not include flooring gum remove.

- **Payment Method:**

Company Name: **Shelton Jaya Sdn Bhd**

Bank: **Public Bank**

Account Number: **3205 2850 21**

- I. Order less than RM 5000 must fully pay by cash/ online transfer/ credit, debit & master card/ cheque.
- II. Order over RM 5000 must pay a 50 % deposit and the remaining 50 % will have to pay after all installation by cash/ online transfer/ credit, debit & master card/ cheque.
- III. Order over RM 30,000 must pay a 50 % deposit, after frame installation, customers must pay 30% of the balance and the remaining 20% will have to pay after all installation works by cash/ online transfer/ credit, debit & master card/ cheque.
- IV. Charges for marking works must be paid in full before marking starts with cash /online transfer / credit, debit & credit card / cheque.
- V. Material sample will have a deposit charge (RM50) and can be refunded. The deposit can be paid by cash/ online transfer / credit, debit & master card/ Fave.

- **Discount:**

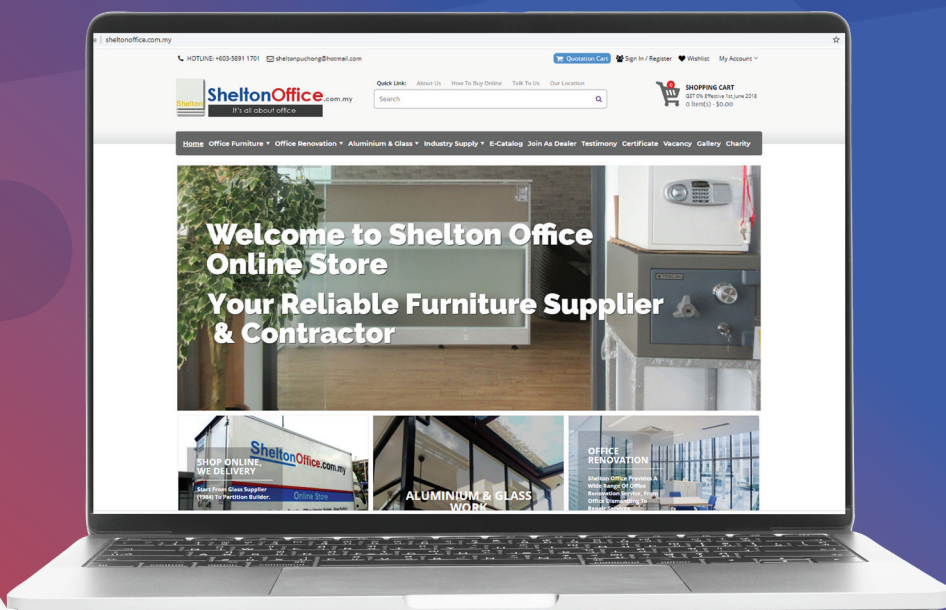
- I. Shelton's members will get 6% discount for every purchase.
- II. Order over RM 30,000 will have an additional 5% discount (only for tempered glass products & works).
- III. After warranty period, customer will have 10 % discount on service charge on glass door repair works
(applicable for existing customer only).
- IV. Full cash payment - 0.5% discount from total amount bill
- V. We accept Post Dated cheque for 6 month installment - 0% interest (We will charge processing fees - RM100)



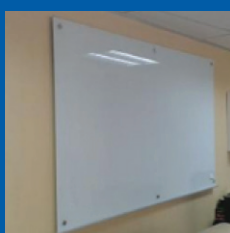
Contact List

Misc. Contractor List	Contact number	
Electrical Work	017-2135413, 016-3829231	
Air Cond	012-2782852, 019-2180108, 012-2759331, 012-3186315	
Door Access / Security / CCTV	012-2848728	
Tile Work	019-2167288, 019-3366780	
Concrete Work / Plumbing / Leaking	019-2167288, 019-3366780	
Grill / Metal	019-2205681, 012-3362307	
Roller Shutter Repair Work	03-80612233, 017-3989968, 019-2119018	
Custom made furniture / Carpenter Work	012-3647689	
Stainless Steel Fabricator	012-9882633, 012-2978662, 019-2288100	
Plaster Ceiling Contractor	03-8733 6801	
Sign Board	03-8062 4863	
Computer Sales & Repair Sevices	012-275 6054	
Graphic Design & Printing	017-872 5026	
Photocopy Machine Rent / Sales	012-207 3116	
Heavy Duty / Light Duty Rack	8068 1378	
MPSJ Licence / Permit Consultant	0192141662	
Leasing Contact List:	Contact number	Email
BSNC Leasing (M) SDN BHD	03-21611313 / Fax: 03-21611407	enquiry@bsncorp.com.my
CIMB Factorlease Berhad (Walk In)	1300-888-828	mybusinesscare@cimb.com
Fibon Capital SDN BHD	07-7720900 / Fax: 03-77288186	fiboncapital@fibon.com.my
IFS Factors (Malaysia) SDN BHD	03-21617080	
Kenanga Capital Islamic SDN BHD	03-21722888	capital@kenanga.com.my
Malaysia Debt Ventures Berhad	03-26172888	mdvinfo@mdv.com.my
Maybank Factoring EFS (Walk In)	03-22972456/7/8/9/60	
MIDF DFI BHD	03-21738888	biz.advisory@midf.com.my
MY Commerze SDN BHD	03-27113129	
Planworth Global Factoring SDN BHD	03-21662728/2729	
PLC Credit & Factoring SDN BHD	03-26901010	plc@plccf.com.my
Small Medium Enterprise Development Bank Malaysia Berhad	03-26037700	
Zikay Factoring SDN BHD	03-26948089/6089	info@zikayfactoring.com.my

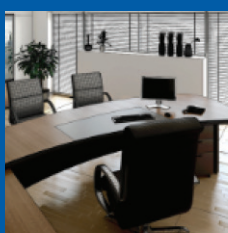




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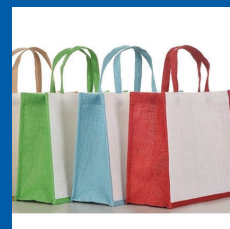
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